



Town of Dumfries
Council Meeting

Meeting Date: February 21, 2012

Agenda Item# XII - A

AGENDA ITEM FORM

TYPE OF AGENDA ITEM:

- ☐ CONSENT AGENDA
☐ PRESENTATION
☐ ACTION ITEM
☐ TOWN MANAGER & STAFF COMMENTS
☐ PUBLIC HEARING
☐ Duly Advertised

PURPOSE OF ITEM:

- ☐ INFORMATION ONLY
☒ DISCUSSION ONLY
☐ DISCUSSION AND/OR DECISION
☐ Introduction ☐ Resolution
☐ Ordinance ☐ Grant/MOU
☐ By Motion ☐ Bylaws

PRESENTER: Debi Sandlin **PRESENTER TITLE:** Director of Community & Econ Develop

AGENDA ITEM: New Business Welcome letter

BACKGROUND / SUMMARY:

During the Town Council's February 7, 2012 Council meeting a request was made by Council Lady Barr for staff to provide an update on the status of sending out a Welcome letter to new businesses locating in the Town.

ATTACHMENTS: Draft Welcome Letter

REQUESTED ACTION: ☒ NO ACTION REQUESTED

FOR MORE INFORMATION, CONTACT: Name:

Phone#:

E-mail:

FOR USE DURING MEETING

VOTE:

☐ PASSED

☐ NOT PASSED

Y N

☐ ☐ Barr
☐ ☐ Jurgensen
☐ ☐ West

Y N

☐ ☐ Foreman
☐ ☐ Toney

Y N

☐ ☐ Forrester
☐ ☐ Washington



DUMFRIES, VIRGINIA

Virginia's Oldest Continuously Chartered Town

CHARTERED 1749 INCORPORATED 1961

17755 Main Street
Dumfries, Virginia 22026-2386
Tel: 703-221-3400 / Fax: 703-221-3544
www.dumfriesva.gov

Business Name

Address

Dumfries, VA 22026

On behalf of the Mayor and Town Council, it is my pleasure to welcome you to the Town of Dumfries. We are very pleased you have selected our community as a place to do business. As the oldest, continuously Chartered Town in the Commonwealth of Virginia, the Town of Dumfries offers a community rich in history and commerce.

We encourage you to visit our website at www.dumfriesva.gov where you will find a wealth of information on our many services, programs, events, and activities. We understand the challenges you face when locating a business in a new community. To make your transition easier we have created a "Business Development Resource Guide". This guide is intended to serve as a resource for new businesses, existing businesses, and businesses considering expanding in the Town. In addition, we also offer a "New Residents Guide" filled with valuable information about our community. Both of these extremely useful guides can be easily accessed from our website.

We believe you will find the Town of Dumfries a great place to do business and look forward to having you in our community. If you need any assistance or have any questions, please do not hesitate to contact me by either email, dsandlin@dumfriesva.gov or by phone at 703-221-3400, ext. 140.

Best Wishes for Great Success

Debi Sandlin

Director of Community and Economic Development